

**ATTENTION: MUNICIPAL CLERKS AND STAFF**

# Licenses, Elections, Records, & Ethics

**Obtain Clerk's Requirements\*\*8 CEU's in One Day**

**Friday, February 1, 2019, Ramada Inn, Vineland, NJ**

**Presented by Advance Learning**

(Ramada Inn-Route 55 and Landis Avenue in Vineland, NJ, Exit 32A, 2216 West Landis Avenue)

**Applied to NJ DCA for CEU's**

**RMC: 2 License, 2 Elections, 2 Records, 2 Ethics**

8:30am to 9:00am	Registration with <b><u>HOT BREAKFAST</u></b>
9:00am to 10:40am	Licensing presented by Jennica Bileci, RMC Mantua Business Administrator, Clerk & Registrar
10:50am to 12:30pm	Elections presented by Jennica Bileci, RMC Mantua Business Administrator, Clerk & Registrar
12:30pm to 1:00pm	Lunch provided by Advance Learning
1:00pm to 2:40pm	Records (OPRA LAWS) presented by George M. Morris, Esq. Parker McCay Law Firm-Solicitor for a number of Municipalities, Fire Districts & School Boards
2:50pm to 4:30pm	Ethics "What's New for 2019" presented by Susan Jacobucci Administrator for Paulsboro Borough

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**Registration Fee: \$125.00 per Person (includes Lunch)**

**Fax Registration to 856-785-0089**

Make checks payable to: **Advance Learning**, PO Box 22, Mauricetown, NJ 08329.

Call 856-785-0047 for more information about this class.

**Cancellation Policy: 48 Hours in advance of seminar.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Organization and Address

**Claimant's Certification & Declaration**

I do solemnly declare and certify under the penalty of the law that the within bill is correct in all its particulars, the articles have been furnished or services rendered as stated herein, that no bonus has been given or received by any person or person within knowledge of this claimant in connection with the above claim and that the amount charged is a reasonable one.

*Nancy Babbitt*

**INVOICE \$125.00**

Use this sheet as your invoice.

\*How did you hear of this class?

\_\_\_EMAIL \_\_\_FAX

\_\_\_Other: \_\_\_\_\_